



Hillsborough
County Florida



Date/Time: May 14, 2024 at 3:00 PM EST

Location (Hybrid): CareerSource Tampa Bay Conference Room / ZOOM

Committee Members Attendance

Present:

- CareerSource Pinellas Board of Directors: Scott Thomas, Chair (Remote); Barclay Harless, Treasurer.
- CareerSource Tampa Bay Board of Directors: Sean Butler, Chair; Gary Hartfield, Treasurer.

Others in attendance

Present:

- **Pinellas County Government:** Dr. Cynthia Johnson, Commissioner Chris Latvala (remote), Cody Ward.
- **Hillsborough County Government:** Katherine Benson, Ken Jones, Mary Helen Farris, Jonathan Wolf (remote).
- **CareerSource Tampa Bay Staff:** Rich Beynon (remote), Samantha Childs (remote), Sheila Doyle, Chad Kunerth (remote), Anna Munro (remote), Mario Rodriguez (remote), Barry Martin (remote), Dolores Martinez (remote), Tammy Stahlgren, Doug Tobin (remote), Michelle Zieziula.
- **CareerSource Pinellas Staff:** Jay Burkey (remote), Amelia Campbell (remote), Jason Druding (remote), Leah Geis (remote), Steve Meier (remote), Michelle Moeller (remote), Lysandra Montijol (remote).
- **CareerSource Tampa Bay Board Members:** Ben Hom (remote), Robert Blount, III, (remote).
- **CareerSource Pinellas Board Members:** Michael Jalazo (remote), Esther Matthews (remote), Dr. Rebecca Sarlo (remote), Elizabeth Siplin (remote).
- **Newland Associates:** Vanessa Abreu (remote), Michelle Epstein (remote), Robert Newland (remote).
- **Gray-Robinson:** Hunter Patrick (remote),
- **Tampa Bay Business Journal:** Henry Queen (remote).
- **Others Present:** Scott Furbay (remote), Rebecca Kyler (remote), Mark Parker (remote), Lauren Steif (remote), Danielle Weitlauf (remote).

I. Call to Order, Welcome, Roll Call and Remarks

Scott Thomas, Chair, called the meeting to order at 3:00 p.m. There was a quorum present.

II. Public Comments

There were none.

III. Action/Discussion Items

- A. Approval of Minutes – May 2, 2024, Hillsborough / Pinellas Workforce Development Advisory Committee Meeting. The minutes have not been finalized.

Motion:

To table the approval of minutes of May 2, 2024, Hillsborough / Pinellas Workforce Development Advisory Committee Meeting.

Motion moved by Sean Butler and motion seconded by Gary Hartfield. Motion carried.

IV. Information / Discussion Items

- A. Candidate withdrawal

Scott Thomas stated that this Special Advisory Committee meeting was called to discuss the withdrawal of the top two candidates for the CEO position.

- B. Next Steps

The members debated whether to terminate the CEO search process or to continue with the process. The discussion also touched on the need for guidance from the Consortium and the potential impact on staff and operations.

The committee emphasized the need to start fresh with the CEO search process for the new organization. They discussed the responsibilities of the Advisory Committee in drafting bylaws, seating the Board, and managing the CEO search process, highlighting the importance of involving the consortium in decision-making.

The committee also discussed the governing authority between the new Board and the Consortium, focusing on the decision-making powers and leadership continuity within the LWDB.

The conversation addressed the roles of the Consortium and the new Board, emphasizing the coexistence of both entities and their respective responsibilities. Specific attention was given to the process of selecting and recommending a Director for the LWDB, with an emphasis on the approval authority held by the Consortium and the involvement of the new Board in the recommendation process.

Motion:

To suspend activity of the Advisory Committee on the CEO search process and specifically request guidance from the Consortium as to next steps.

Motion moved by Barclay Harless and motion seconded by Sean Butler. Motion carried.

C. Outstanding Concerns

The committee also discussed the appointment of an acting Chair until a governance and Nominating Committee is formed. There was a motion to appoint Scott Thomas as the temporary Chair for the new Board, but concerns were raised about the committee's jurisdiction in selecting the next Chair, so no motion was made.

D. Board Member Discussion

There was no discussion.

V. Adjournment

The meeting was adjourned at 3:38 p.m.

Minutes prepared by Tammy Stahlgren, CareerSource Tampa Bay, Executive Administrative Assistant.