



# CareerSource Hillsborough Pinellas CEO Selection Minutes

CareerSource Hillsborough Pinellas

Wednesday, August 21, 2024 at 10:00 AM EDT

@ Hybrid / 4350 W. Cypress Street, Suite 875, Tampa FL 33607

## **Attendance**

### **Present:**

Members: Sean Butler, Michael Jalazo, Esther Matthews (remote), Dr. Rebecca Sarlo, April Neumann (remote)

### **Absent:**

Members: Gary Hartfield, John Howell, Mercedes Young

## **Others Present**

**Staff Members:** Sheila Doyle, Leah Geis (remote), Barry Martin (remote), Steve Meier, Anna Munro, Tammy Stahlgren, Doug Tobin (remote), Michelle Zieziula (remote)

**Hillsborough Government:** Ken Jones (remote), Jonathan Wolf (remote)

**Pinellas County Government:** Dr. Cynthia Johnson, Cody Ward (remote)

**Newland & Associates Inc.:** Vanessa Abreu (remote), Michelle Epstein (remote), Robert Newland (remote)

### I. Call to Order, Roll Call, and Welcome

Dr. Rebecca Sarlo filled in as the Chair. She called the meeting to order at 10:00 a.m. There was a quorum present.

### II. Public Comments

There were none.

### III. Action Item

#### A. Approval of Minutes - August 7, 2024, CEO Selection Committee Meeting

#### **Motion:**

To approve the minutes of the August 7, 2024, CEO Selection Committee Meeting.

Motion moved by Michael Jalazo and motion seconded by Sean Butler. Motion carried.

#### IV. Discussion Items

##### A. CEO Process Update

Robert Newland presented an update on the CEO search.

Newland discussed the number of candidates that were included in the search and the number of potential viable candidates. The committee requested Newland provide a written candidate pool report without disclosing individual names, including but not limited to numbers of candidates disqualified and for what reasons, including reasons like pay, relocation area and/or expense, lack of experience, etcetera.

Members emphasized the importance of finding a CEO with leadership and industry knowledge, who is passionate, able to drive excitement, and act as a culture builder, uniter, and collaborator. They also discussed the need for flexibility in candidate qualifications.

The meeting also addressed the intricacies of the CEO selection process and interview planning, including the best approach to engage the consortium and the board. The importance of managing communication and avoiding potential issues with candidate selection was emphasized. The treatment of internal candidates was also discussed, with a commitment to providing feedback and support for their professional development.

The meeting concluded with plans to move forward and logistical details such as sending out save-the-date notifications for future interviews.

The next CEO Selection Committee meeting is scheduled for August 29, 2024. Robert Newland will provide the committee with the resumes of potential candidates and additional resumes that could be a potential fit. The resumes will be blind, and the committee will review them, this meeting is not meant to rank the candidates.

##### V. Adjournment

The meeting adjourned at 11:19 a.m. Minutes prepared by Tammy Stahlgren, Executive Administrative Assistant.