

# Hillsborough/Pinellas Workforce Development Consortium Meeting Minutes

**Date:** Tuesday, May 28, 2024, at 10:45 am

**Location:** Hybrid meeting – Zoom/The SPC EpiCenter, 13805 58th Street N. Room 1-455, Clearwater, FL 33760

## I. Call to Order

Chair, Gwendolyn Myers, called the meeting to order at 10:45 a.m. There was a quorum present with the following Consortium members in attendance.

### Consortium Members in Attendance

Commissioner René Flowers (In person), Commissioner Chris Latvala (In person), Commissioner Gwendolyn Myers (In person), Commissioner Joshua Wostal (In person)

### Consortium Members Not in Attendance

None

### Others in Attendance

- **CareerSource Pinellas (Staff)** – Steven Meier (In person), Jay Burkey (In person), Leah Geis (In person), Raymond Westergard (In person), Jason Druding (Zoom), Lysandra Montijo (In person), Juan Toribio (In person), Amelia Campbell (In person), Sean Thornton (Zoom)
- **CareerSource Pinellas (Board Members)** – Scott Thomas (In person), Barclay Harless (In person)
- **Gray|Robinson, Attorneys** - Scott Cole (Zoom)
- **Pinellas County Attorney's Office** – Cody Ward (In person)
- **Pinellas County Government** – Dr. Cynthia Johnson (In person), Barry Burton (Zoom)
- **Pinellas County Legislative Aide** – Tyler Bonneau (Commissioner Latvala's assistant)
- **CareerSource Tampa Bay (Staff)** – Michelle Ziezuela (In person), Sheila Doyle (In person), Anna Munro (In person), Barry Martin (Zoom), Doug Tobin (In person), Tammy Stahlgren (Zoom)
- **CareerSource Tampa Bay (Board Members)** – Gary Hartfield (Zoom initially, came In person @ 11:28am), Sean Butler (Zoom)
- **Hillsborough County Government** – Ken Jones (In person), Jonathan Wolf (In person)
- **Hillsborough County Attorney's Office** – Mary Helen Farris (In person)
- **Other** – Michelle Epstein – Newland Associates (Zoom), Danielle Weitlauf – Tucker Hall (Zoom), Mark Parker – St. Pete Catalyst (Zoom), Garrick Wright – CareerSource Florida (Zoom)

## II. PLEDGE OF ALLEGIANCE

## III. PUBLIC COMMENTS

One public comment that was submitted was read aloud.

## IV. ACTION/DISCUSSION ITEMS

### A. CEO Selection Process (Original Recommendation on Agenda)

#### 1. RECOMMENDATION

Advisory Committee suspend the CEO selection process and services contract with Newland Associates.

- Top two recommended candidates have withdrawn
- Newland contract suspended to provide LWDB options as needed for future recruitment efforts

## 2. **RECOMMENDATION**

New LWDB to lead the CEO selection process.

- By-Laws - Identify role/process for LWDB to recruit/select CEO
- First meeting of the new LWDB will be held on May 30<sup>th</sup>
  - LWDB will have latitude to determine member involvement and approach
  - Create a CEO Selection Committee
    - Appoint Chair and Committee members
    - Equal Representation from both counties and Consortium
    - Desired Consortium member participation (2 or 4 members in interview effort)
  - LWDB will update Consortium on recruitment approach and progress
  - New CEO works for LWDB and is a CareerSource Hillsborough Pinellas Employee

### **B. Discuss Recommendations to LWDB Regarding Co-Interim CEOs for Merged Entity (Original recommendation for action item)**

- **Commissioner Myers suggested adjournment of the meeting at 10:55am and Commissioner Wostal seconded that motion. The meeting was called back into session officially at 10:58am.**
- **Commissioner Wostal made a motion to accept both recommendations of the CEO Selection Committee to suspend the CEO selection process and services contract with Newland Associate, as well as recommend that the LWDB lead the CEO Selection process and to nominate co-interim CEOs, Steven Meier and Sheila Doyle, to lead the LWDB while the LWDB leads the CEO selection process. Commissioner Flowers seconded the motion. After much discussion ensued, there was a roll call vote 12 minutes later for this motion, with the following votes:**
  - Commissioner Myers – Yes**
  - Commissioner Latvala – No**
  - Commissioner Flowers – No**
  - Commissioner Wostal – Yes**

**Because the vote was tied, the motion died.**

- **Commissioner Flowers made a motion that we accept the recommendation of the advisory committee to suspend the CEO selection process and services contract with Newland Associates. Commissioner Latvala seconded that motion. As a roll call was never done for this motion, the motion died.**
- Commissioner Flowers made the suggestion that the recommended action items become separate action items and she made the following motion.
- **Commissioner Flowers made a motion that we accept the recommendation of the advisory committee to suspend the CEO selection process and services contract with Newland Associates. Commissioner Latvala seconded the motion. A roll call was taken for this motion with the following votes:**
  - Commissioner Myers – Yes**
  - Commissioner Latvala – Yes**
  - Commissioner Flowers – Yes**
  - Commissioner Wostal – Yes**
- **Commissioner Flowers made a motion to support the recommendation from the advisory committee for the new LWDB to be in charge of the CEO selection process, using the By-Laws to identify role and processes for the LWDB to recruit selection of a CEO and all other bullets thereafter under item number A.2. Commissioner Latvala seconded this motion. Discussion ensued.**
  - **Commissioner Wostal suggested an amendment to Commissioner Flowers motion and it was accepted. The amendment was as follows: It will be required that there is an even split of representation from each county. There was then a roll call with the following votes:**

**Commissioner Myers – Yes  
Commissioner Latvala – Yes  
Commissioner Flowers – Yes  
Commissioner Wostal – Yes**

- **Commissioner Wostal then made a new motion** because his original motion died. He made a motion to appoint Sheila Doyle and Steven Meier as Co-interim CEOs. **There was no second and the motion died.**
- **Commissioner Latvala made a motion** to make Steven Meier the interim CEO of the combined LWDB entity. **Commissioner Flowers seconded that motion.** Commissioner Wostal asked that his opposition to this motion be on the record. A roll call took place with the following votes:  
**Commissioner Myers – No  
Commissioner Latvala – Yes  
Commissioner Flowers – Yes  
Commissioner Wostal – No**

**\*Due to the fact that the vote was tied, the motion died.**

- **Commissioner Latvala made a motion** to have a special consortium meeting before June 28<sup>th</sup>. **There was no second, so the motion died.**

## **V. OPEN DISCUSSION**

## **VI. ADJOURNMENT**

Chair Gwendolyn Myers adjourned the meeting at 11:47am.