



Hillsborough / Pinellas Workforce Development Consortium Minutes

CareerSource Hillsborough Pinellas

10/3/2024 1:00 PM EDT

Attendance

Present:

Members: Commissioner Rene Flowers, Commissioner Latvala (remote), Commissioner Myers, Commissioner Wostal

Others in Attendance

- **CareerSource Hillsborough Pinellas staff:** Jason Druding (remote), Leah Geis (remote), Barry Martin (remote), Michelle Moeller (remote), Anna Munro, Michelle Schultz (remote), Tammy Stahlgren, Doug Tobin (remote)
- **Hillsborough County Government:** Ken Jones (remote), Jonathan Wolf
- **Hillsborough County Attorney:** Katherine Benson
- **Pinellas County Government:** Dr. Cynthia Johnson (remote)
- **Pinellas County Legislative Aide:** Tyler Bonneau (remote)
- **Pinellas County Attorney:** Cody Ward
- **CSHP Board Member:** Gary Hartfield
- **Florida Commerce:** Tameka Austin - (remote)

I. Call to Order, Welcome, Roll Call, and Remarks

Chair, Gwendolyn Myers, called the meeting to order at 1:00 p.m. There was a quorum present.

II. Pledge of Allegiance

III. Public Comments

There were none.

IV. Consent Agenda

A. Approval of Minutes

1. May 28, 2024, Hillsborough Pinellas Workforce Consortium Special Meeting
2. June 4, 2024, Hillsborough Pinellas Workforce Consortium Meeting

3. June 20, 2024, Hillsborough Pinellas Workforce Consortium Special Meeting
4. August 2, 2024, Hillsborough Pinellas Workforce Consortium Special Meeting

Motion:

To approve the consent agenda as presented.

Motion moved by Commissioner Flowers and motion seconded by Commissioner Wostal. Motion carried

V. Action Items

- A. Approval of Grantee-Subgrantee Agreement

Motion:

To approve the Florida Department of Commerce Grantee Sub-Grantee Agreement for the period July 1, 2024, through June 30, 2027.

Motion moved by Commissioner Flowers and motion seconded by Commissioner Wostal. Motion carried.

- B. Approval of Required Partner MOU's/IFA's

Motion:

To approve to execute MOU and IFA agreements with applicable Required Partners for the period July 1, 2024, through June 30, 2027.

Motion moved by Commissioner Flowers and motion seconded by Commissioner Wostal. Motion carried.

- C. Approval of 2025-2028 Regional and Local WIOA Workforce Services Plan

Motion:

To approve the 2025-2028 Regional and Local Workforce Services Plan.

Motion moved by Commissioner Flowers and motion seconded by Commissioner Wostal. Motion carried.

- D. Approval of Request to Waive Individual Training Account (ITA) Expenditure Requirement

Motion:

To approve the CareerSource Hillsborough Pinellas ITA Waiver Request of a 35% waiver level for PY2024-2025.

Motion moved by Commissioner Flowers and motion seconded by Commissioner Wostal. Motion carried.

E. Approval of 2024-2025 Planning Budget Modification #1

Motion:

To approve the adjustment to the revenue budget and resultant modification to the expenditure budget.

Motion moved by Commissioner Flowers and motion seconded by Commissioner Wostal. Motion carried.

F. Appointment of LWDB Member

1. Don Noble – Hillsborough County Business Sector Representative

Motion:

To approve to appoint the candidate, Don Noble, to the Hillsborough Pinellas LWDB representing the Hillsborough County Business Sector for the remainder of the two-year term ending 6/30/2026.

Motion moved by Commissioner Flowers and motion seconded by Commissioner Wostal. Motion carried.

VI. Update / Informational Items

A. CEO Selection Process Update

Gary Hartfield, Chair of CareerSource Hillsborough Pinellas CEO Selection Committee, provided an update on the CEO Selection Process and discussed the involvement of the Board and Consortium. Legal clarified the Interlocal which established the Consortium sets forth the Board will have the power, in accordance with a process approved by the Consortium, to select and recommend a director, for approval by the Consortium.

Discussion ensued on the CEO Selection process to include 1st and 2nd round interviews conducted by CEO Selection Committee, finalist(s) selected by CEO Selection Committee presented to Board for approval, Board recommends finalist to the Consortium for final approval.

VII. Open Discussion

A. PY'2024 – 2025 Consortium Meeting Calendar

Next Consortium meeting is scheduled for December 9, 2024, at 10:00 am. The meeting will be held in Pinellas.

B. Hurricane Helene

Commissioner Flowers proposed hosting a dislocated worker event, citing business closures and unemployment due to a Hurricane Helene. The event would connect displaced workers and business owners with companies hiring immediately. Reports show Hillsborough and Pinellas counties have the most impacted businesses. CareerSource HP is developing a flyer and coordinating outreach.

VIII. Adjournment

Chair, Commissioner Gwen Myers adjourned at 1:57 p.m.

Minutes submitted by Tammy Stahlgren, Executive Administrative Assistant.